

MINUTES FOR THE REGULAR MONTHLY BOARD MEETING
NORTH SHORE MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES

At the convened monthly meeting for the North Shore Mosquito Abatement District Board of Trustees held at the District office, 117 Northfield Road, Northfield, Illinois, Thursday, January 10, 2019. President Zbesko called the meeting to order at 7:01 pm.

ROLL CALL

Trustee Carol Blustein	Present
Trustee Nelson Howard	Present
Trustee Kathleen Kendrick	Present
Trustee John Zbesko	Present
Trustee William Zimmer	Present

OTHERS IN ATTENDANCE

Executive Director Mark Clifton
Communications Manager David Zazra
Internal Operations Manager Jennifer Zimmer

I. MINUTES

Approval of Minutes: Minutes of the December 6th, 2018, meeting of the NSMAD were approved as corrected and distributed to the members of the Board. Trustee Zimmer moved to approve, Trustee Blustein seconded. All ayes.

II. REPORT FROM BOARD OFFICERS

President: No report.

Vice President: No report.

Secretary: No report.

Treasurer: Trustee Zimmer read financials as well as December bills and payrolls. Total receipts were \$10,830, total disbursements were \$197,685 and total assets were \$1,821,754. All totals rounded to the nearest dollar. The finance report was accepted. The report will be filed for the audit.

III. EXECUTIVE DIRECTOR'S AND LAB REPORT:

The Executive Director presented the Trustees with the District's last photovoltaic system production quarterly report for 2018. The system continues to work well after a minor repair in November.

Operationally, planning has begun with other organizations in order to collaborate during the 2019 season. Other off-season activities continue, and some of these activities include, updating and editing maps based on the 2018 season's observations and beta testing the Fieldseeker program.

Finally, the Executive Director invited the Trustees to take a tour through the District's lab after the meeting in order to observe the new PCR machine and equipment.

IV. REPORT FROM LEGAL COUNSEL: No report

V. COMMUNICATION MANAGER'S REPORT:

Communications Manager, Dave Zazra, updated the Board on public relations and communications items for the past month including: website updates and GovDelivery and Twitter updates.

VI. INTERNAL OPERATION MANAGER'S REPORT:

Internal Operations Manager, Jennifer Zimmer, updated the Board on the financial operations of the District and presented information on upcoming activities at the next Board meeting.

VII. OLD BUSINESS: None

IX. NEW BUSINESS: None

Announcements:

February 7, 2019, at 7:00 P.M. and NSMAD headquarters, 117 Northfield Road, Northfield, IL, were fixed as the time and place of the next regular meeting. Trustee Zbesko asked for a motion to adjourn. Trustee Howard seconded. All ayes.

Adjournment: The January 10th meeting was adjourned at 7:31 pm.

ATTESTED
President, John Zbesko

SUBMITTED
Secretary, Kitty Kendrick